

CITY OF MESA
HUMAN RELATIONS ADVISORY BOARD (HRAB)
VETERANS TASK FORCE TEAM (VTF)
November 28, 2012 Minutes

The Veterans Task Force of the City of Mesa met on November 28th, 2012, at 5:30 p.m.
in the Lower Level, City Council Chambers, 57 E. First Street.

MEMBERS PRESENT

Denise Heap
Rory Gilbert

MEMBERS ABSENT

STAFF PRESENT

Andrea Arenas
Ruth Giese

1. Call to Order.

Ms. Gilbert called the meeting to order at 5:36pm.

2. Items from citizens present

There were no citizens who requested to speak to VTF.

3. Approval of minutes from the November 14th, 2012 VTF meeting.

A motion was made by Ms. Heap to approve the November 14th, 2012 minutes. Ms. Gilbert seconded the motion. The motion carried unanimously.

4. Review, consider and take action on composing a list of individuals, organizations and their contacts to be invited to join task force.

Ms. Gilbert inquired whether there were more contacts for the list. Ms. Heap advised that she will provide contact information to staff for the individuals she supplied for the list. Ms. Giese stated that she had contact information for a Mesa resident, Barb Allison, who is interested in serving on the task force as well as the board.

5. Review, consider and take action on meeting preparations for January 26th, 2013 VTF meeting.

Ms. Gilbert confirmed that a letter had been drafted and is ready to be sent based on the completion of the contact list. Ms. Heap suggested that a line be added asking invitees to forward contact information for other groups or individuals that maybe interested. The board agreed to adopt the change. Ms. Gilbert questioned the staff whether the Mayor or someone from his staff will be able to make an appearance. In response, Ms. Giese advised that the Mayoral department was away for a conference and contact will be made in the upcoming weeks upon their return. Ms. Gilbert acknowledged the drafted meeting agenda. Ms. Heap made a motion to accept the draft agenda and Ms. Gilbert seconded. The motion will be moved for board approval at the next meeting. Ms. Arenas advised that staff will provide beverages and snacks for the event.

6. Discuss and consider future agenda items, meeting dates, announcements, other housekeeping.

Ms. Gilbert suggested the next meeting should be held the first or second week to confirm attendees and finalize plans. The board agreed to a telephonic meeting on January 9th, 2013 at 4pm. Ms. Giese advised the board that

a minimum participation head count should be considered by this time to determine whether to move forward with the task force.

7. Adjournment.

Meeting adjourned at 5:49pm.

Submitted By:



Ruth Giese,
Diversity Program Administrator